

# Health & Safety Policy Statement

## AUGSCAPE AUTOMOTIVE LIMITED

Revision Date: 11 November 2022

Includes the Organisation and Arrangements for Health and Safety Management.

The Company is committed to ensuring the Health, Safety and Welfare of its Employees and any other person who may be affected by its operations. The Company recognises and accepts its responsibilities to provide a working environment which is safe and has no adverse effect on health to any person using the facilities of the Company.

Compliance to current Health and Safety legislation is essential to the way the Company operates its Health and Safety Management System and provides the backbone to the Company's Health and Safety operational arrangements as set out in this Health and Safety Policy.

So far as is reasonably practicable the company will:

- Comply with all current and relevant Health and Safety legislation.
- Ensure Health and Safety is an issue applicable to all staff and a key management responsibility.
- Allocate sufficient resources to provide and maintain a place of work that is, so far as is reasonably practicable, safe and healthy.
- Ensure substances used in the workplace are handled, stored, transported and used in a safe manner.
- Provide and maintain plant in accordance with legislation and guidance, that it is safe and without risk to health.
- Ensure that adequate information, instruction, training and supervision is provided to all staff to enable them to work safely.
- Ensure that all relevant information related to Health and Safety is communicated to all persons engaged in the Company's operations and to persons using the facilities of the Company.
- Ensure that suitable and sufficient systems and procedures are put into place for the safety of all persons at the Company's facilities in the event of an emergency situation.

- Ensure the provision of suitable first aid facilities and the availability of professional medical advice.
- Promote a Health and Safety culture and establish and maintain arrangements for consultation with employees.
- Monitor the arrangements of this Health and Safety Policy.
- This Health and Safety Policy shall be communicated to all staff and made available to visitors to the Company as required for the safety of persons using the Company facilities.
- Employees are also reminded of their duties to act safely and to work within the guidelines detailed in the company policies and procedures and any specific site safety instructions. Employees are encouraged to report any hazard or defect to their immediate manager and are not expected to carry out work which is unsafe.
- Employees are expected to cooperate fully with the management team in all health and safety matters. Serious or repeated contraventions of this policy, or the arrangements and procedures contained in the Company Management System will result in disciplinary procedures being implemented as appropriate. A copy of this policy is given to all new employees on commencement of employment.

*Signed.*

*K Robinson*

*Kane Robinson, Operations Director  
Augscape Automotive Limited (Car Key Network)*

